



Job Description

Position Title: Equine Care Specialist

Type of Employment:

- ☐ Full Time (40 Hours Average/Week)
- ☐ Modified Full Time (30 Hours Average/Week)
- ☒ Part Time (Average [variable] Hours/Week)
- ☐ Seasonal/Temporary

Anticipated Days:

Reports To: Barn Manager

Compensation \$17 - \$18/hour

Overview: The Equine Care Specialist is responsible for the daily movement, care, feeding, and pre- and post-lesson care of EquiCenter horses and for ensuring a safe environment for all.

Qualifications:

- Prior horse care experience
- Demonstrated hard worker with willingness to expand knowledge and abilities
- Valid drivers license to be maintained current at all times
- Proven team player capable of working independently and with others; accountable for actions and those of team
- Deploys an organized, flexible work style; completes tasks thoroughly and in a timely manner
- Displays a drive to continuously improve all aspects of performance
- Proactively and creatively identifies and carries out solutions to issues
- Must be able to lift 50 lbs regularly and up to 75 lbs on occasion
- Applicants must be legally authorized to work in the United States; we are unable to sponsor employment visas

Job Duties:

- Take care of all horses and barns
- Complete tasks on daily, weekly, monthly, and seasonal checklists, including, for example:
 - Feed grain and hay as scheduled
 - Check, scrub and refill water troughs and automatic waterers
 - Clean and re-bed sheds
 - Pick paddocks and pastures and rake old hay
 - Scrub feed buckets
 - Throw down hay from loft
 - Change blankets and fly gear
 - Clean stalls; prepare stalls for horses coming in
 - Sweep barns as needed
 - Move horses in and out and prepare them for lessons
 - Delegate tasks for barn volunteers and help manage work groups
 - Work with Facilities Team to keep barns and equipment in good working order

Other Responsibilities

- **Apply Volunteer Resources.** Coordinate with supervisor, colleagues, and Volunteer Manager to train, assign, and supervise volunteers to and on needs as appropriate.
- **Support Team Members and Colleagues.** Assist supervisor and colleagues with related projects as requested.
- **Model EquiCenter Core Values:**
 - **Welcoming.** We proactively cultivate a friendly, safe, and inclusive atmosphere where every participant, caregiver, volunteer, and colleague feels seen, respected, and valued from the moment they step onto the property.
 - **Curious.** We lean in, ask questions, and look for what we don't yet know.
 - **Willingness to Learn.** We approach every challenge and opportunity to learn with a receptive mindset, seeking feedback and knowledge to continuously improve our methods.
 - **Steady.** We're reliable when things are calm, and composed when they're not. We are committed to professional and direct communication, resolving conflicts respectfully and focusing our energy entirely on our mission. This means abstaining from gossip, negativity, or passive-aggressive behavior that distracts from providing exceptional care.