



Job Description

Position Title:	Equine Instructor Adaptive Riding and/or Unmounted
Type of Employment:	☐ Full Time (40 Hours Average/Week) ☒ Part Time (Average 20 Hours/Week) ☐ Seasonal/Temporary
Anticipated Days:	TBD
Reports To:	Senior Director of Programming
Anticipated Pay Range:	\$19 - \$22/hour

Overview: The Equine Instructor in adaptive riding and/or unmounted lesson works closely with equine program participants to develop a customized course of therapeutic value for each participant.

Qualifications:

- PATH certified instructor preferred but possibility to mentor through PATH process if needed.
- Proven experience as a teacher/trainer or coach of people.
- Horse experience necessary.
- Upbeat, dynamic personality.
- Team player capable of working independently and taking ownership of responsibilities.
- Organized, flexible work style.
- Willingness to improve upon instruction technique, horse care/exercising, etc.
- Timely and thorough in completion of tasks.
- Proactive and creative with issues and solutions.

- Background in disabilities preferred but not required. Applicants must be legally authorized to work in the United States; we are unable to sponsor employment visas.

Job Duties:

- Evaluate the ability of students and understand their disabilities.
- Provide effective and safe horseback riding and/or unmounted lessons.
- Create long term and short term goals throughout sessions with specific objectives for each lesson working with the participant/caregiver/family to enhance lesson plans and outcomes.
- Keep thorough lesson notes.
- Help volunteers prepare horses for lessons to ensure soundness and, when appropriate, proper tack fit.
- Manage volunteers throughout lessons.
- Assist Senior Director of Programming with appropriate horse, volunteer, rider and equipment combinations.
- Maintain and clean lesson activity center on a regular basis.
- Answer phones, handle inquiries and greet visitors.
- Monitor all aspects of equine suitability and comfort throughout lessons. Report any challenges to Barn Manager and Senior Director of Programming.
- Maintain CTRI (certified therapeutic riding instructor) through PATH, Intl.

Other Responsibilities

- **Apply Volunteer Resources.** Coordinate with supervisor, colleagues, and Volunteer management team to train, assign, and supervise volunteers to and on needs as appropriate. Maintain inventory and schedule of tasks that can be performed by individual volunteers as appropriate and by scheduled work groups.
- **Support Team Members and Colleagues.** Assist supervisor and colleagues with related projects as requested.
- **Model EquiCenter Core Values:**
 - **Welcoming.** We proactively cultivate a friendly, safe, and inclusive atmosphere where every participant, caregiver, volunteer, and colleague feels seen, respected, and valued from the moment they step onto the property.
 - **Curious.** We lean in, ask questions, and look for what we don't yet know.
 - **Willingness to Learn.** We approach every challenge and opportunity to learn with a receptive mindset, seeking feedback and knowledge to continuously improve our methods.

- **Steady.** We're reliable when things are calm, and composed when they're not. We are committed to professional and direct communication, resolving conflicts respectfully and focusing our energy entirely on our mission. This means abstaining from gossip, negativity, or passive-aggressive behavior that distracts from providing exceptional care.